

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES

April 7, 2025

A regular meeting of the Board of Examiners of Psychology was held on April 7, 2025 at 10:00 a.m. via Microsoft Teams video teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

MEMBERS PRESENT

Jeff Hicks, Ph.D.
Emily Skaggs, Psy.D.
Lisa Bond M.S.
Jay Prather-Citizen at Large
Harwell Smith, Ph.D. - Chair
Dennis J. Buchholz, Ph.D.
Lorilea Conyer M.A.
Jamie Hopkins, Ph.D.
Eva Markham, Ed.D.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Jamar Carter, Executive Staff Advisor
Jenna Wells, Fiscal Support Specialist
Trish Provence, Administrative Specialist Senior
Kristen Lawson, Commissioner

OTHER

Mark Brengelman, Board Counsel
Micheal Nickles, Assistant to Board Counsel

MEMBERS ABSENT

GUEST

Eric Russ
Ashley Wilson
Linda Williams
Thomas Ames

CALL TO ORDER

Board Chair, Dr. Smith called the meeting to order at 10:03 a.m.

MINUTES

The Board reviewed the minutes from the March 3, 2024 Board Meeting. Dr. Markham made a motion to approve the meeting minutes as amended. Lisa Bond second the motion and the motion carried.

DPL REPORT

Commissioner Lawson notified the Board of the closure of State Office Buildings due to flooding and provided an update on the interview process for the for the new Administrative Specialist Senior.

FINANCIAL REPORT

The Board reviewed the financial report from March 2025 Mr. Prather provided an update from the Boards Finance Ad-Hoc Committee Meetings and provided the possibility of future financial increases and future amendments to 201 KAR 26:160 Fee Schedule and the impact towards its licensees.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report as of April 4, 2025.

ATTORNEY UPDATE

Board Counsel inquired on how to obtain an accurate list of duties completed by previous Board Counsel(s) and discussed submitted an ORR for legal service charges.

COMPLAINTS/OTHER LEGAL MATTERS

Dr. Buchholz made a motion to enter closed session at 10:44 a.m. pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed. The motion was seconded by Dr. Markham, and it carried.

Dr. Buchholz made a motion to return to open session, Dr. Markham second the motion, and it carried.

Dr. Buchholz announced 11:00 a.m. as the time returned from closed session.

The Complaints Committee presented the following recommendations to the Board:

- 2024PSY00009
 - Notice of Administrative Hearing with settlement authority to board counsel

Dr. Buchholz made a motion to accept the recommendations presented by the Complaints Committee, Lisa Bond second the motion & the motion carried.

A motion was made by Dr. Buchholz for the Complaints Committee to host a Special Meeting scheduled for March 10, 2025 @ 9:00 a.m. Lisa Bond second the motion & the motion carried.

OLD BUSINESS

Board Counsel notified the Board that the Investigative Services RFP is currently posted on the Kentucky Vendors Website and open for applicant submissions.

Lisa Bond briefed the Board on the RFP for investigative services. Dr. Buchholz request information on where candidates can apply, Board Counsel followed up with the vender location for RFP postings. Lisa Bond will provide a link to the postings to be posted to the Board website under "Latest News".

The Board continued to discuss the aspects for the Fitness for Duty Evaluator as well as the anticipated cost to the Board. No evaluator has been identified and all further discussions were tabled.

Board Counsel provided an update regarding the proposed regulation & public comment period. Documentation for the Boards website will be sent to the Executive Staff Advisor, Jamar Carter from Board Counsel to be posted on the Boards website.

Executive Staff Advisor, Jamar Carter notified the Board that the ASPPB Meeting scheduled for April 24 – April 25, 2025 in Montreal Canada was denied due to lack of funding by the Board. Board Counsel discussed KRS 319.131 states "all fees received by the board of examiners under this chapter shall be placed in the State Treasury to the credit of a trust and agency fund for the use of the board in carrying out its functions" and presented the idea of pursuing legal action on behalf of the Board and himself against all parties involved in the denial for violation of statute.

The Board was notified that the motion made by the Board during the March 7, 2025 Board Meeting to amend the current Legal Services contract with Psychology to allow payment to be made starting October 10, 2024 due to Counsel performing duties on "Good Faith" could not be amended. Board Counsel reiterated presenting a lawsuit for non-payment.

The Board Chair inquired of the Commissioner whether there was anything she or DPL could do to help the Board meet its moral obligation to pay Board Counsel for the three months of work he did under the contract in late 2024. The Commissioner said she would raise the issue with the Finance Cabinet

NEW BUSINESS

Lisa Bond notified the Board that herself & Board Counsel, Mark Brengelman would be attending the KPA Convention and request permission to Represent the Board and request permission to Speak during the

Convention. Dr. Markham made a motion to grant the request, Dr., Skaggs second the motion & the motion carried.

The Board reviewed 2 correspondences from licensees and provided the following responses:

- Board Supervision
 - “You have inquired about a supervisee’s mandate to pay for clinical supervision that is Board-approved and required for licensure as a psychologist. 201 KAR 26:250, § 4 prohibits a supervisee from paying for the clinical supervision mandated by law. It states: “Section 4. A licensed psychological associate, temporarily licensed psychological associate, or temporarily licensed psychologist shall not pay, hire, or employ a supervisor to provide clinical supervision in accordance with 201 KAR 26:171.” Attached is a copy of 201 KAR 26:250 for your review. The Board trusts that administrative regulation is helpful to you.”
- CEU Question
 - “You have inquired as to the effective date of continuing education mandates for psychologists. KRS 319.032(1)(f) mandates continuing education “after June 30, 2024, [to include] three (3) contact hours per three (3) year renewal period on the topic of social and cultural factors that affect health, functioning, and quality of life.” While that specific requirement has yet to be included in the Board’s administrative regulation governing continuing education, this statute mandates that specific content of continuing education for those who renew after June 30, 2024, along with those continuing education hours required by 201 KAR 25:175 governing continuing education in general. The Kentucky Psychological Association has been notified that the date of 2027 on its website explaining the effective date of that particular continuing education requirement is in error.”

MONTHLY REPORTS

Supervision Report:

Dr. Smith & Dr. Hopkins notified the board that all supervision has been reviewed and the Excel sheet is up to date.

Continuing Education Report:

Dr. Buchholz notified the board that all 8 Continuing Education applications were reviewed, approved and the Excel sheet has been updated.

Credentials Review Committee:

The Committee provided the following recommendations to the Board:

27 applications reviewed:

- 15 Approved Renewals, Initial Applications, Post – Doc/HSP Hours & Nonresident Hours
 - D.W., E.S., G.T., M.W., T.R., A.W., B.M., C.N., E.B., J.K., K.D., K.J., L.G., B.G. – Post Doc, E.B., & S.Z.– Nonresident Hours
- 2 Ready to Issue
 - B.S., H.W.
- 9 Deferred
 - A.S., A.S., D.P., E. S-P., E.B., I.R., K.K., M.S., T.W.,
- 1 Denied
 - J.I.

Examination Report

Ms. Bond notified the board that (11) eleven applications were reviewed & approved. Excel sheet is up to date.

Disciplined Psychologist Report:

No Report

Newsletter Report:

No Report

Regulations Committee Report:

No Report

PER DIEM & HONORARIA:

- Dennis Buchholz
 - March 28, 2025 – Complaints Meeting
 - March 31, 2025 – CEU Review
- Emily Skaggs
 - March 10, 2025 – Finance Committee Meeting
 - March 31, 2025 – Finance Committee Meeting
 - April 4, 2025 – Credentials Meeting
- Jamie Hopkins
 - March 5, 2025 – Board Member Training
 - April 6, 2025 – Supervision & Credentials Review
- Eva Markham
 - March 10, 2025 – Finance Committee Meeting
 - March 31, 2025 – Finance Committee Meeting
 - April 4, 2025 – Credentials Meeting
 - April 6, 2025 – Credentials Review
- Lisa Bond
 - March 10, 2025 – Examination Review
 - March 24, 2025 – Board Member Training
 - CLEAR Membership Registration
 - \$230
- Jeff Hicks
 - March 24, 2025 – Board Member Training
 - April 2, 2025 – ASPPB Seminar

NEXT MEETING:

Monday, May 5, 2025 at 10:00 a.m.

PUBLIC COMMENT:

None

ADJOURNMENT:

Dr. Hicks made a motion to adjourn at 1:09 p.m., Dr. Markham second the motion, and it carried.